

**BOARD OF ALDERMEN
CITY OF TOWN AND COUNTRY
FEBRUARY 26, 2018**

WORK SESSION

The work session meeting of the Board of Aldermen of the City of Town and Country was held at 6:00 PM on Monday, February 26, 2018.

Present were: Aldermen Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright. Alderman Rallo was absent.

In Mayor Dalton's absence, Acting President Mange presided.

City Attorney Steve Garrett was present to represent the City.

Chief Hoelzer presented Letters of Commendation to Corporal Freddie Yaakub and Officer Dan Duddleston for their selfless actions as they entered a house fire and escorted the residents to safety on February 3. Sergeant Jeff McNutt and Officer Josh Hamel were also recognized for their heroism but were not present.

1. Update-Trail and Sidewalk Projects

Planning & Public Works Director Craig Wilde described the timeline, plans, and budgetary considerations for the Topping Road, Mason South, Mason North, and Weidman trail projects.

2. Update-Town Square Construction

Mr. Wilde distributed an updated cost summary and displayed several aerial photos of the ongoing construction at Town Square. Brief discussion was held about the donation and potential location of an onsite flagpole. Mr. Wilde displayed a draft placement plan for security cameras and discussion followed. General consensus was that a camera in the pedestrian tunnel was paramount to the project for safety reasons. Alderman Frautschi noted that the plaza and open green space area should be monitored in addition to the proposed cameras at and around the commercial development and parking lot. Mr. Wilde explained that the potential now exists for a change to the size and shape of the pedestrian tunnel and stated that pricing and further information would be forthcoming. He also showed the proposed pavilion design and noted that the previously planned fireplace has been removed because of liability issues. Finally, he displayed an architectural rendering of the service facility and provided details for same.

3. Discussion-Regular meeting agenda items

No votes were taken.

REGULAR MEETING

The regular meeting of the Board of Aldermen of the City of Town and Country was held at 7:00 PM on Monday, February 26, 2018 at the Municipal Center, 1011 Municipal Center Drive.

PLEDGE OF ALLEGIANCE

Boy Scouts Connor Jones, Troop 783, and Ben Gorin, Troop 505, led the Pledge of Allegiance.

ROLL CALL

The 7:10 PM roll call indicated Aldermen Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright to be present. Alderman Rallo was absent.

In Mayor Dalton's absence, Acting President Mange presided.

City Attorney Steve Garrett was present to represent the City.

MINUTES – 02/12/18

Alderman Wright moved for approval, seconded by Alderman Meyland-Smith.

Acting President Mange called for any corrections or amendments.

Hearing none, the minutes of 02/12/18 were unanimously approved by voice vote.

HEARING FROM CITIZENS

PUBLIC HEARING(S)

APPOINTMENTS

Planning & Zoning Commission

Alderman Crawford moved to confirm the Mayor's appointment of Paul Wirth, Ward 3, to the Planning & Zoning Commission, seconded by Alderman Butler.

After introduction and interview by the Board of Aldermen, Mr. Wirth's appointment was unanimously confirmed by voice vote.

COMMUNICATIONS AND REPORTS

Alderman Butler

Alderman Butler announced that the Conservation Commission would meet at 6:30 PM on March 5 at the Longview Farm House to discuss the upcoming spring events.

She added that the Ward 2 Coffee is scheduled from 8-9 AM at Starbucks on Saturday, March 10.

Finally, she stated that the Ward 2 Forum would be held at 9:30 PM on February 12 at the Longview Farm House and will feature an array of community updates.

UNFINISHED BUSINESS

BILL NO. 18-12, AN ORDINANCE APPROVING A CONDITIONAL USE AND AUTHORIZING A CONDITIONAL USE PERMIT FOR AN ACCESSORY STRUCTURE, A POOL HOUSE, LOCATED AT 549 SOUTH MASON ROAD IN THE CITY OF TOWN AND COUNTRY (sponsored by Alderman Benigas) (1st reading 02/12/18)

Acting President Mange called for a second reading, without objection. Without objection, Bill No. 18-12 was read for the second time and placed upon its final passage.

Alderman Crawford moved for approval, seconded by Alderman Frautschi.

Alderman Benigas moved to continue Bill No. 18-12 to the meeting of March 12 for further consideration.

Alderman Meyland-Smith requested that Mr. Andrew Kelly, owner's representative, inform the McNair family, applicants, about the continuance and suggest they be present for the March 12 meeting.

BILL NO. 18-13, AN ORDINANCE AMENDING TITLE IV, CHAPTER 405, THE ZONING REGULATIONS, OF THE TOWN AND COUNTRY MUNICIPAL CODE, SPECIFICALLY SECTION 405.080 DEFINITIONS, SECTION 405.365 PERMITTED USES, AND SECTION 405.370 CONDITIONAL USES, REGARDING OUTDOOR GAME COURTS (sponsored by Aldermen Meyland-Smith, Frautschi, Crawford & Butler) (1st reading 02/12/18)

Acting President Mange called for a second reading, without objection. Without objection, Bill No. 18-13 was read for the second time and placed upon its final passage.

Alderman Frautschi moved for approval, seconded by Alderman Crawford.

Alderman Butler stated for the record that she had listened to the previously held public hearing. She also thanked Planning & Zoning Commission members Dennis Bolazina and Amanda Mueller for their work on this matter.

In response to Alderman Wright, Mr. Wilde explained that a timing restriction would be difficult to enforce because the outset date is unknown, as temporary outdoor game courts do not require a permit.

Alderman Benigas noted that he would be in favor of having a time mechanism in place.

Alderman Meyland-Smith urged the Board not to consider timing controls because arbitrary timelines would require an inappropriate use of staff time to police game courts. He added that some noise will be associated just like with pools but the prohibition on lighting will limit usage.

Alderman Frautschi echoed Alderman Meyland-Smith's comments and spoke in favor of the amendment's new language.

Alderman Wright expressed concern about using the word "temporary" when there are no time restrictions.

The roll call vote was as follows: AYE, Aldermen Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright; NAY, Benigas; ABSTAIN, none; ABSENT, Rallo.

The motion carried 6-1 and Bill No. 18-13 became Ordinance No. 4172.

BILL NO. 18-14, AN ORDINANCE ACCEPTING THE BID OF DREXEL TECHNOLOGIES FOR THE PURCHASE OF A LARGE FORMAT PLOTTER FOR THE CITY OF TOWN AND COUNTRY AND AUTHORIZING A MAINTENANCE AGREEMENT AND PURCHASE ORDER FOR SAME (sponsored by Alderman Wright) (1st reading 02/12/18)

Acting President Mange called for a second reading, without objection. Without objection, Bill No. 18-14 was read for the second time and placed upon its final passage.

Alderman Wright moved for approval, seconded by Alderman Crawford.

The roll call vote was as follows: AYE, Aldermen Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright; NAY, none; ABSTAIN, none; ABSENT, Rallo.

The motion carried unanimously and Bill No. 18-14 became Ordinance No. 4173.

BILL NO. 18-15, AN ORDINANCE AMENDING CHAPTER 370 OF TITLE III, THE TRAFFIC REGULATIONS, OF THE TOWN AND COUNTRY MUNICIPAL CODE, SPECIFICALLY SECTION 370.070 REGARDING SEAT BELTS AND CHILD RESTRAINT DEVICES (sponsored by the Board as a Whole) (1st reading 02/12/18)

Acting President Mange called for a second reading, without objection. Without objection, Bill No. 18-15 was read for the second time and placed upon its final passage.

Alderman Frautschi moved for approval, seconded by Alderman Butler.

Alderman Meyland-Smith noted for the record that the proposed amendment has received the positive endorsement of both the Police, Fire, and EMS Commission and the Chief of Police Gary Hoelzer.

The roll call vote was as follows: AYE, Aldermen Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright; NAY, none; ABSTAIN, none; ABSENT, Rallo.

The motion carried unanimously and Bill No. 18-15 became Ordinance No. 4174.

BILL NO. 18-16, AN ORDINANCE APPROVING A PURCHASE ORDER WITH STOCK & ASSOCIATES CONSULTING ENGINEERS, INC. IN RELATION TO THE TOWN SQUARE PROJECT PRELIMINARY SITE PLAN REVISIONS AND AMENDING THE 2018 BUDGET BY INCREASING A CAPITAL IMPROVEMENTS FUND EXPENDITURE ACCOUNT AND APPROPRIATING FUNDS TO COVER THE INCREASE (sponsored by Aldermen Mange, Wright, Crawford & Meyland-Smith) (1st reading 02/12/18)

Acting President Mange called for a second reading, without objection. Without objection, Bill No. 18-16 was read for the second time and placed upon its final passage.

Alderman Meyland-Smith moved for approval, seconded by Alderman Crawford.

The roll call vote was as follows: AYE, Aldermen Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright; NAY, none; ABSTAIN, none; ABSENT, Rallo.

The motion carried unanimously and Bill No. 18-16 became Ordinance No. 4175.

NEW BUSINESS

BILL NO. 18-17, AN ORDINANCE AUTHORIZING THE CITY OF TOWN AND COUNTRY TO ENTER INTO AN STP-URBAN PROGRAM AGREEMENT FOR THE TOPPING ROAD RESURFACING AND PEDESTRIAN IMPROVEMENTS PROJECT-PHASE I FOR AND ON BEHALF OF THE CITY OF TOWN AND COUNTRY, WITH THE STATE OF MISSOURI BY AND THROUGH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION (sponsored by Aldermen Frautschi, Butler, Wright & Mange)

Acting President Mange called for a first reading, without objection. Without objection, Bill No. 18-17 was read for the first time by title only.

Acting President Mange declared Bill No. 18-17 continued to the meeting of Monday, March 12, 2018 for the second reading and consideration.

BILL NO. 18-18, AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A MARKETING AGREEMENT WITH UTILITY SERVICE PARTNERS PRIVATE LABEL, INC., FOR THE MARKETING AND ADMINISTRATION OF AN OPTIONAL SERVICE LINE WARRANTY PROGRAM TO THE RESIDENTS OF THE CITY OF TOWN AND COUNTRY (sponsored by Aldermen Mange, Frautschi & Crawford)

Acting President Mange called for a first reading, without objection. Without objection, Bill No. 18-18 was read for the first time by title only.

Lee Zell, Utility Service Partners, was present to answer questions about the service line warranty program. He provided details about the program options and noted the cost to be \$7.75/month for the sewer program and \$9.99/month for the water and sewer program. He explained that the program can be opted into or cancelled at any time and goes into effect 30 days after signing up. He also noted that the program covers \$8,500 per incident with unlimited incidents allowed and no lifetime pay-out cap.

Alderman Mange stated that the Public Works Commission reviewed the program extensively and unanimously recommended its approval.

Acting President Mange declared Bill No. 18-18 continued to the meeting of Monday, March 12, 2018 for the second reading and consideration.

BILL NO. 18-19, AN ORDINANCE AUTHORIZING CHANGE ORDER NO. 3 WITH BRINKMANN HOLDINGS, LLC, IN RELATION TO THE TOWN SQUARE PROJECT AND AMENDING THE 2018 BUDGET BY INCREASING A CAPITAL IMPROVEMENTS FUND EXPENDITURE ACCOUNT AND APPROPRIATING THE FUNDS TO COVER THE INCREASE (sponsored by Aldermen Mange, Meyland-Smith, Wright & Crawford)

Acting President Mange called for a first reading, without objection. Without objection, Bill No. 18-19 was read for the first time by title only.

Acting President Mange declared Bill No. 18-19 continued to the meeting of Monday, March 12, 2018 for the second reading and consideration.

RESOLUTION NO. R01-2018, A RESOLUTION APPROVING THE ADOPTION OF A CREDIT CARD POLICY FOR THE EMPLOYEES OF THE CITY OF TOWN AND COUNTRY

Alderman Wright moved for approval, seconded by Alderman Crawford.

Finance Director Pam Reitz explained that using credit cards is an efficient way to make smaller volume purchases so she is expanding the usage from two cards to six which would allow one for each department director and the City Administrator. She added that the updated credit card policy would require each cardholder to monitor and keep records for their individual cards, while also ensuring that everyone follows the purchasing policy set by Code.

A voice vote was held and carried unanimously.

APPROVAL OF A PURCHASE ORDER

Alderman Crawford moved for approval of a purchase order to Don Brown Chevrolet for three (3) Chevrolet Tahoes in the amount of \$106,035.00.

Alderman Frautschi seconded the motion and a voice vote carried.

BILL NO. 18-20, AN ORDINANCE ACCEPTING THE BID AND AUTHORIZING AN AGREEMENT WITH JTL LANDSCAPING, LLC, FOR THE 285 BABLER ROAD DRAINAGE IMPROVEMENTS PROJECT (sponsored by Aldermen Benigas & Mange)

Acting President Mange called for a first reading, without objection. Without objection, Bill No. 18-20 was read for the first time by title only.

Acting President Mange declared Bill No. 18-20 continued to the meeting of Monday, March 12, 2018 for the second reading and consideration.

WARRANT LIST-02/26/18

Alderman Crawford moved for approval, seconded by Alderman Wright

Acting President Mange called for any amendments.

Hearing none, a voice vote was taken and the warrant list of February 26, 2018, in the amount of \$949,989.56 was unanimously approved.

OTHER

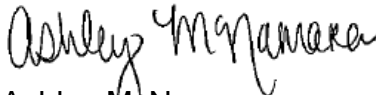
ADJOURN

Motion was made by Alderman Mange and seconded by Alderman Meyland-Smith, to move to closed session pursuant to Section 610.021 (1) and (2) to discuss real estate, litigation, and attorney/client privileged communications.

The roll call vote was as follows: AYE, Aldermen, Benigas, Butler, Crawford, Frautschi, Mange, Meyland-Smith and Wright; NAY, none; ABSTAIN, none; ABSENT, Rallo.

The motion carried unanimously and the Board moved to closed meeting at 8:03 PM.

The Board did not return to open regular session.


Ashley McNamara
City Clerk