

CITY OF TOWN AND COUNTRY
1011 Municipal Center Drive
Town and Country, MO 63131
(314) 432-6606 FAX 432-1286



SIGN PERMIT APPLICATION

Application shall be accompanied by **two sets of plans** which shall include the following sign specifications:
1) Dimensions (height, width, depth) of total sign area and individual letters; 2) All construction materials, colors; 3) Site plan showing proposed sign location; 4) For wall signs, surface area and running lineal feet of store/office/frontage; 5) For ground signs, surface area of the building wall sign relates to.

Permit No. _____ Date _____

Applicant - Lessee/sign owner information

Name _____ Telephone _____

Address _____ City _____ Zip _____

Signature _____ E-mail _____

Sign Location/Address _____

Property Owner (Please print) _____ Telephone _____

Address _____ City _____ Zip _____

Property Owner's Authorization: I, as owner of the property on which this sign is to be placed, have reviewed and approved the proposed sign as applied for.

Signature _____

Sign Contractor (Please print) _____

E-mail _____ Telephone _____

Address _____ City _____ Zip _____

The City of Town and Country shall issue the sign permit only if the sign complies with all City Ordinances. A **Seventy-Five Dollar (\$75.00)** fee shall be charged for each sign permit at the time of issuance.

FOR CITY USE ONLY

Zoning District _____ Expiration Date of Permit _____

Type of Sign _____ Date of Sign Variance (If Issued) _____

Permit subject to the following code requirements not indicated on plans: _____

Permit issued by _____ Date _____

Fee _____ Received By _____ Date _____