

**OPEN FAX MEETING
BOARD OF ALDERMEN
CITY OF TOWN AND COUNTRY, MO
MARCH 13, 2023**

An open fax meeting of the Board of Aldermen of the City of Town and Country was held on Monday, March 13, 2023 at 10:00 AM, in the Administration Office of the City of Town and Country Municipal Center, 1011 Municipal Center Drive, Town and Country, MO 63131.

A public notice was posted at the Municipal Center on Wednesday, March 8, 2023, announcing a meeting by facsimile to vote on the warrant list.

The City Clerk called the meeting to order at 10:00 AM. Present were Ashley McNamara, City Clerk and Joan Jadali, Finance Director, and Bob Shelton, City Administrator.

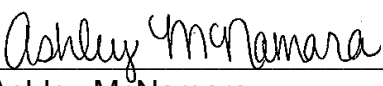
The City Clerk announced that seven (7) fax/email votes were received prior to the 10:00 AM deadline regarding the warrant list, with no exceptions noted. Said responses are attached hereto and made a part of this record.

The votes were recorded as follows: AYE, Aldermen Allen, Even, Francisco, Holman, Hughes, Mortland and Wiesehan; NAY, none. No response, Alderman Parrotte.

Having received a majority affirmative vote with no exceptions noted, the warrant list dated March 13, 2023 was declared approved in the amount of \$232,849.46. It was noted that formal confirmation of approval would take place at the March 27, 2023 Board of Aldermen meeting.

The meeting by facsimile transmission adjourned at 10:04 AM.

Respectfully submitted:



Ashley McNamara
City Clerk



MEMO

TO: Mayor and Board of Aldermen
FROM: Joan Jadali, Finance Director
DATE: 03/13/2023
RE: March 13, 2023 Warrant List Approval

SUMMARY- Due to the cancellation of the March 13, 2023 Board of Aldermen meeting, the warrant list dated March 13, 2023 totaling \$232,849.46 has been attached for your review and approval.

As with prior fax meetings, the procedure for this meeting will be as follows: if you have an objection to any of the items included on the attached list, please list the item below. If a majority of the aldermen responding object to a particular item included on the list, it will not be paid at this time. The item in question will instead be included on March 27, 2023 warrant list for your approval/disapproval at that time.

We must receive a response from 5 or more aldermen in order to pay any of the items shown on the attached warrant list. I am requesting permission to pay the listed invoices on the afternoon of March 13, 2023. Your formal approval of this warrant list will be obtained at the Monday, March 27, 2023 Board of Aldermen meeting. Please contact me at (314) 587-2808 should you have any questions regarding this process.

Please indicate below your approval to pay the March 13, 2023 warrant list by checking the appropriate box below and returning this page to Ashley *as soon as possible* via FAX to (314) 587-2807 or email to mcnamaraan@town-and-country.org.

A fax meeting will be held in the office of the City Clerk at the Municipal Center at 10:00 AM on Monday, March 13, 2023 to officially record the votes and determine which items will be paid on that date.

I appreciate your immediate attention to this matter. Thank you for your assistance.



I approve the payment of the March 13, 2023 warrant list totaling \$232,849.46

I approve the payment of the March 13, 2023 warrant list totaling \$232,849.46 with the following exceptions:

Printed

Sue Allen

Signed

Susan Allen



MEMO

TO: Mayor and Board of Aldermen
FROM: Joan Jadali, Finance Director
DATE: 03/13/2023
RE: March 13, 2023 Warrant List Approval

SUMMARY- Due to the cancellation of the March 13, 2023 Board of Aldermen meeting, the warrant list dated March 13, 2023 totaling \$232,849.46 has been attached for your review and approval.

As with prior fax meetings, the procedure for this meeting will be as follows: if you have an objection to any of the items included on the attached list, please list the item below. If a majority of the aldermen responding object to a particular item included on the list, it will not be paid at this time. The item in question will instead be included on March 27, 2023 warrant list for your approval/disapproval at that time.

We must receive a response from 5 or more aldermen in order to pay any of the items shown on the attached warrant list. I am requesting permission to pay the listed invoices on the afternoon of March 13, 2023. Your formal approval of this warrant list will be obtained at the Monday, March 27, 2023 Board of Aldermen meeting. Please contact me at (314) 587-2808 should you have any questions regarding this process.

Please indicate below your approval to pay the March 13, 2023 warrant list by checking the appropriate box below and returning this page to Ashley as soon as possible via FAX to (314) 587-2807 or email to mcnamaraan@town-and-country.org.

A fax meeting will be held in the office of the City Clerk at the Municipal Center at 10:00 AM on Monday, March 13, 2023 to officially record the votes and determine which items will be paid on that date.

I appreciate your immediate attention to this matter. Thank you for your assistance.

- I approve the payment of the March 13, 2023 warrant list totaling \$232,849.46
- I approve the payment of the March 13, 2023 warrant list totaling \$232,849.46 with the following exceptions:

Printed

BARBARA
ANN HULLER

Signed

Ashley McNamara

From: Ryan Mortland <vote4mortland@gmail.com>
Sent: Friday, March 10, 2023 12:04 PM
To: Ashley McNamara
Subject: Re: 3/13 Fax Warrant List-Please Respond
Attachments: Memo.pdf; Warrant List.pdf

Approved

--

Regards,
Ryan

Ryan Mortland
Alderman Ward 3

Municipal Center
1011 Municipal Center Drive
Town and [Country, MO 63131](#)
MortlandR@town-and-country.org
www.town-and-country.org

On Mar 8, 2023, at 1:37 PM, Ashley McNamara <McNamaraAN@town-and-country.org> wrote:

Good afternoon all,

Attached you will find a memo and warrant list for the upcoming fax/email meeting given the cancellation of our regular 3/13 meeting. Please review the attachments and respond to me at your earliest convenience, but no later than Monday at 9:00 AM.

You can 1) simply reply to this email noting your approval to pay the listed items or 2) complete the bottom portion of the attached memo and fax/scan it back to me. I will send a reminder and last call for responses early Monday but we wanted to give you as much time as possible for review.

Bob has provided the below items of note from the Warrant List for reference:

- Flock Safety - \$10,700 – BOA approved purchase for 2 cameras along Topping Rd. This expenditure has already been reimbursed by the private donor.
- SSM Medical Group - \$930 – Pre-employment medical evaluations of new officers Sheridan and Gassier.
- Azavar – invoice from 9/22 was not received until recently, so 2 invoices will be paid on this WL.
- Ideal Landscape Construction – down payment for synthetic turf (Forever Lawn) order for new Drace playground.

Ashley McNamara

From: Fritz Wiesehan <fritz@4thdrive.com>
Sent: Thursday, March 9, 2023 9:53 AM
To: Ashley McNamara
Cc: Bob Shelton; Joan Jadali
Subject: Re: 3/13 Fax Warrant List-Please Respond

I approve the 3/13/23 warrant list

Fritz Wiesehan

----- Original Message -----

On Wednesday, March 8th, 2023 at 1:37 PM, Ashley McNamara <McNamaraAN@town-and-country.org> wrote:

Good afternoon all,

Attached you will find a memo and warrant list for the upcoming fax/email meeting given the cancellation of our regular 3/13 meeting. Please review the attachments and respond to me at your earliest convenience, but no later than Monday at 9:00 AM.

You can 1) simply reply to this email noting your approval to pay the listed items or 2) complete the bottom portion of the attached memo and fax/scan it back to me. I will send a reminder and last call for responses early Monday but we wanted to give you as much time as possible for review.

Bob has provided the below items of note from the Warrant List for reference:

- Flock Safety - \$10,700 – BOA approved purchase for 2 cameras along Topping Rd. This expenditure has already been reimbursed by the private donor.
- SSM Medical Group - \$930 – Pre-employment medical evaluations of new officers Sheridan and Gassier.
- Azavar – invoice from 9/22 was not received until recently, so 2 invoices will be paid on this WL.
- Ideal Landscape Construction – down payment for synthetic turf (Forever Lawn) order for new Drace playground.
- SiteOne Landscape Supply – straw blanket covers grass seed at Longview and helps seed germinate.

Ashley McNamara

From: michfranward3@yahoo.com
Sent: Wednesday, March 8, 2023 2:26 PM
To: Ashley McNamara
Subject: Re: 3/13 Fax Warrant List-Please Respond

Approved. But quick question: why \$3700 to clean municipal center and how often do we get charged? Is it like a quarterly thing? I've just never noticed it that high.

On Wednesday, March 8, 2023, 01:37:17 PM CST, Ashley McNamara <mcnamaraan@town-and-country.org> wrote:

Good afternoon all,

Attached you will find a memo and warrant list for the upcoming fax/email meeting given the cancellation of our regular 3/13 meeting. Please review the attachments and respond to me at your earliest convenience, but no later than Monday at 9:00 AM.

You can 1) simply reply to this email noting your approval to pay the listed items or 2) complete the bottom portion of the attached memo and fax/scan it back to me. I will send a reminder and last call for responses early Monday but we wanted to give you as much time as possible for review.

Bob has provided the below items of note from the Warrant List for reference:

- Flock Safety - \$10,700 – BOA approved purchase for 2 cameras along Topping Rd. This expenditure has already been reimbursed by the private donor.
- SSM Medical Group - \$930 – Pre-employment medical evaluations of new officers Sheridan and Gassier.
- Azavar – invoice from 9/22 was not received until recently, so 2 invoices will be paid on this WL.
- Ideal Landscape Construction – down payment for synthetic turf (Forever Lawn) order for new Drace playground.
- SiteOne Landscape Supply – straw blanket covers grass seed at Longview and helps seed germinate.

The official fax meeting will be held in my office on Monday, March 13 at 10 AM to record your responses and pay the approved items. Please contact me or Joan with any questions.

Have a great day,

Ashley

Ashley McNamara

From: Holly Even <hollyeven4alderman@gmail.com>
Sent: Wednesday, March 8, 2023 2:14 PM
To: Ashley McNamara
Cc: Bob Shelton; Joan Jadali
Subject: Re: 3/13 Fax Warrant List-Please Respond

Yes, I approve.

Sincerely,
Holly Even
Ward Two Alderman
314.616.9431 mobile



On Wed, Mar 8, 2023 at 1:37 PM Ashley McNamara <McNamaraAN@town-and-country.org> wrote:

Good afternoon all,

Attached you will find a memo and warrant list for the upcoming fax/email meeting given the cancellation of our regular 3/13 meeting. Please review the attachments and respond to me at your earliest convenience, but no later than Monday at 9:00 AM.

You can 1) simply reply to this email noting your approval to pay the listed items or 2) complete the bottom portion of the attached memo and fax/scan it back to me. I will send a reminder and last call for responses early Monday but we wanted to give you as much time as possible for review.

Bob has provided the below items of note from the Warrant List for reference:

- Flock Safety - \$10,700 – BOA approved purchase for 2 cameras along Topping Rd. This expenditure has already been reimbursed by the private donor.
- SSM Medical Group - \$930 – Pre-employment medical evaluations of new officers Sheridan and Gassier.
- Azavar – invoice from 9/22 was not received until recently, so 2 invoices will be paid on this WL.

Ashley McNamara

From: Pamela Holman <holman4townandcountry@gmail.com>
Sent: Friday, March 10, 2023 10:58 AM
To: Ashley McNamara
Cc: Bob Shelton; Joan Jadali
Subject: Re: 3/13 Fax Warrant List-Please Respond

Yes, I approve the City paying the items on the attached Warrant list.
Pam Holman

On Wed, Mar 8, 2023 at 1:37 PM Ashley McNamara <McNamaraAN@town-and-country.org> wrote:

Good afternoon all,

Attached you will find a memo and warrant list for the upcoming fax/email meeting given the cancellation of our regular 3/13 meeting. Please review the attachments and respond to me at your earliest convenience, but no later than Monday at 9:00 AM.

You can 1) simply reply to this email noting your approval to pay the listed items or 2) complete the bottom portion of the attached memo and fax/scan it back to me. I will send a reminder and last call for responses early Monday but we wanted to give you as much time as possible for review.

Bob has provided the below items of note from the Warrant List for reference:

- Flock Safety - \$10,700 – BOA approved purchase for 2 cameras along Topping Rd. This expenditure has already been reimbursed by the private donor.
- SSM Medical Group - \$930 – Pre-employment medical evaluations of new officers Sheridan and Gassier.
- Azavar – invoice from 9/22 was not received until recently, so 2 invoices will be paid on this WL.
- Ideal Landscape Construction – down payment for synthetic turf (Forever Lawn) order for new Drace playground.
- SiteOne Landscape Supply – straw blanket covers grass seed at Longview and helps seed germinate.

The official fax meeting will be held in my office on Monday, March 13 at 10 AM to record your responses and pay the approved items. Please contact me or Joan with any questions.

Have a great day,