



**VETERANS & FIRST RESPONDERS TASK FORCE  
Monday, August 30, 2021, 5:30PM, Town Square Pavilion  
MINUTES**

Members: Alderman Sue Allen (Chairman), Meg Johnson, Skip Mange, George Roman, Larry Toomey

Others Present: Mayor Rehm, Catie Ward, Anne Nixon

1. Call to Order

Alderman Allen called the meeting to order at 5:30PM and the roll as noted above was taken.

2. Approval of 8/16/21 Minutes

Larry Toomey moved to approve 8/16/21 minutes, seconded by Skip Mange and unanimously approved.

3. Discuss design concept process & Plan next steps to develop a Request for Proposals

Anne Nixon summarized the design concept process how to plan for a RFP.

Discussion was held regarding a RFP. Skip Mange volunteered to write a draft RFP for the group to review.

MOTION by Meg Johnson that Skip Mange write a draft RFP and distribute to members to make remarks or edits to inform the Board of Aldermen at the 9/27/21 meeting. Second by Skip Mange. Unanimously approved.

Meg Johnson would like the group to think about the area and the possibility of not adding landscaping as that may block the view from a distance. Skip Mange recommends not being too detailed in the RFP with the thought that we may receive several different concepts.

Brief discussion was held regarding budget that will need to be included in the RFP. Members thought \$100,000 would be a good starting point.

4. Discuss Fundraising

George Roman asked if there was a City staff member that handles media relations to spread the word and help with fundraising. This position does not exist within the City. PR could come from the City Administrator's office.

Anne Nixon summarized grant funding through Municipal Park Grant Commission of St. Louis County. The Task Force is not pursuing this option at this time due to the longer grant timeline.

Donations may be made directly to the City, in a dedicated fund, and are tax deductible.

5. Other

Next meeting: September 13, 4:30PM, at Town Square Pavilion with the Service Facility as a backup in case of inclement weather.

6. Adjourn – 6:30PM