



**MINUTES
VETERANS & FIRST RESPONDERS TASK FORCE
Tuesday, October 25, 2022
12:00PM**

A quorum was convened at 12:00PM.

Call to Order

- x__Alderman Sue Allen
- __Alderman Michelle Francisco
- __Meg Johnson
- x__Skip Mange
- x__George Roman
- x__Larry Toomey

Others Present: Mayor Charles Rehm

**Approve Minutes 09/23/22- Motion by Skip Mange, second by Larry Toomey.
Unanimously approved.**

NEW BUSINESS

1. **Fundraising Plan-** Alderman Sue Allen stated that we need to develop a plan to know the amount of funds we need to raise and who to contact first. All members present agreed.

George Roman suggested we have a communications meeting prior to soliciting donors to make sure the message is clear and the same. All members present agreed. Members briefly discussed how they wanted to solicit donors such as in person discussions, mailers, and emails.

Members discussed what they would like the marketing materials to look like and asked the Parks staff to create a trifold similar to the one created for the Discovery project. Members agreed that it is important to include on the trifold the statement and individual words that will be displayed at the site.

MOTION by Skip Mange to have Parks staff create draft fundraising materials in the form of a trifold, A-frame signs, and a letter to be sent to the residents. Second by Larry Toomey. Unanimously approved.

OTHER

Members will meet at the project site for a photo on Thursday, November 10 at 1:30PM

Next Meeting: Wednesday, November 16, noon, Longview Farm House

ADJOURN- 12:53PM